EFAP Program Flow Chart



tate

County

<u>Contractor</u>

Programs (FAP)
determines with the Food
Assistance Program
Advisory Committee the
funding formula that will
be used for the biennium

Food Assistance

WSDA FAP determines with input from FAP Advisory
Committee the funding allocation formula for the funds that will be passed-through to each county

Note: Current formula uses 5 year American Community Survey poverty data by

Legend

EFAP Program

Symbol Count Description

5 Stakeholders Involved

10 Decision or Vote

11 Outcome

Lead Contractor represents subcontractors in service area

Prior to biennial spring meeting, county lead Contractor must:

Determine eligibility for adding new subcontractors Call a meeting the spring before every new biennium Notify FAP and subcontractors of spring meeting date, time and location

Food Pantries determine leadership and how to allocate funds within their county. This democratic process requires a 2/3 vote from subcontractors and lead contractor

Spring Meeting occurs once every two years or if there is a change in the existing budget.

Meeting must include County lead contractor and subcontractors

Lead contractor selection- participating food pantries vote to determine their contractor based on 2/3 vote

If duplication of service is determined by 2/3 majority, new food pantry confirmation can be rejected

Chooses how to spend the funds allocated at

the county level as

needed for their

service

New food pantry confirmation vote 2/3 decision

Contractor & food pantry subcontractors decide whether to fund a county food bank 2/3 decision

If confirmed, new food pantry may join in remaining votes

Subcontractors may choose/elect more than one food bank distributor per county

Special Dietary Needs
Foods purchases for entire group of food pantries

Shared purchases, (i.e. refrigerated truck for all to use, a walk-in freezer/cooler centrally located for use by all)

County food pantry subcontractors can with a 2/3 vote take grant funds "off the top" (no % limit) for county-wide needs

Contractor and food pantries decide on total amounts / percent to go to food bank(s) and the food pantries

Up to 1% of a county's

yearly funds for

membership dues to

organizations/coalitions

focusing on anti-hunger

and health issues

Contractor and food pantries decide on formula for allocating food pantry operational funds amongst food pantries

Budget categories for allocation of funds are decided by each subcontractor and contractor.

Categories are:

- Food pantry operations
- Food bank operations

Food Bank Distribution center determines how their allocated funds will be spent & Food Pantries determine how their own allocated funds will be spent

Food Bank
Distribution
Center

Food Pantries

Budget Categories Include:

- Administration
- Food Bank operations
- Food Bank operations
 Food Pantry operations
- Equipment
- Special Dietary needs food

Food Bank and Food
Pantries may spend up to
10% of its allocated funds on
administration

Note: Any agency that is both a contractor and food bank/pantry may only take a total administration amount of 15% of a county's contract amount